**FITNESS TO PRACTISE APPEAL FORM**

**For use by students whose cases have been considered under Senate Regulation 14 and the Fitness to Practise Procedure effective from September 2022**

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| **Name:** |  |
| **Student Number:** |  |
| **Contact E-mail address:** |  |

**I wish to appeal against** (*please tick one box only)*:

|  |  |
| --- | --- |
| the outcome of Level 2 (Head of Department) |  |
| the outcome of Level 3 (Fitness to Practise Panel) |  |
| the decision of the Vice-Chancellor’s delegate to temporarily suspend and/or exclude me |  |

**I am appealing on the following ground(s):** (*please tick one or more as appropriate*):

|  |  |  |
| --- | --- | --- |
| a. | That there has been a procedural irregularity; |  |
| b. | That there was bias on the part of the decision-maker or decision-making body; |  |
| c. | That the decision is unreasonable and/or that the penalty is disproportionate; |  |
| d. | That there is new material evidence which the student can demonstrate was for good reason not previously available. |  |

Please set out below why you think you have grounds for your appeal and attach any new evidence/documents you wish to have considered:

|  |
| --- |
| *Type here (the box will expand as you type).* |

|  |  |
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| **Timeliness of your appeal**  The University’s Fitness to Practise Procedure states that students may raise a written request for an appeal to the Registrar within 10 working days of the date of the decision email/letter. Appeals submitted outside of the time limit are normally only considered if you can provide a good reason, supported by evidence, for the delay. | |
| **Are you submitting your appeal within 10 working days of the date of your decision email/letter?** | Yes/No |
| **If no, please state the reasons why:** |  |

**You must submit your request to appeal to** [**conduct@brunel.ac.uk**](mailto:conduct@brunel.ac.uk) **by the date shown in your decision letter. If you fail to do so, your appeal will normally be rejected.**

You will be informed of the decision of the Registrar (or delegate) in writing, normally within 10 working days of the date of receipt of your appeal request.

For more information about the process of appeal go to Senate Regulation 14 and the Fitness to Practise Procedure here: <http://www.brunel.ac.uk/about/administration/governance-and-university-committees/senate-regulations>