

## STRATEGIC APPROVAL FOR PROGRAMME RE-APPROVAL DEVELOPMENT

All academic programmes should be designed to assist in the delivery of the University’s strategic objectives. Please consider key documents – including the University Strategic Plan and College Plan(s) – when completing this section.

The Strategic Approval process for programme re-approval development seeks to consider a proposal for significant changes to a programme that will be subject to programme re-approval:

* in light of the University and College plans;
* to ensure that all significant risks have been identified and mitigated;
* to ensure that all resource implications have been or will be within the capabilities of the University/College;
* to ensure that all reasonable steps have been taken to scope the market for the proposed changes to the programme and that a reasoned business case stands;
* to identify any changes needed before strategic approval can be recommended.

The purpose of this form is to guide and structure the collection and presentation of the information necessary for the Strategic Approval Scrutiny Panel and/or College Management Board to evaluate the proposed programme development.

Please address any queries or return the completed form to the Quality and Standards Officer with responsibility for your College.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Proposers | Proposing College(s)  If more than one College will be involved in delivering the re-approved programme, please list the lead College first. | |  | |
| Proposing Department(s)/Division(s)  If more than one Department/Division will be involved in delivering the re-approved programme, please list the lead Department/Division first. | |  | |
| Academic Lead; contact details | |  | |
| Administrative Lead; contact details | |  | |
| Members of the Programme Development Team | |  | |
| Scrutiny by relevant Department/Division(s) | | Date approved by Departmental Management Board(s): | |
| Current Programme Title | *(current programme title)* | | | |
| Nature of proposal (please tick one): | Changes to programme and/or award titles only | | |  |
| Changes to programme not involving any changes to the programme or award titles | | |  |
| Changes to programme including changes to the programme or award titles | | |  |
| Proposed Changes to the Programme | Proposed revised programme title  (if applicable) |  | | |
| Proposed revised award title(s)  (if applicable) |  | | |
| Current corresponding award titles(s)  (if applicable) |  | | |
| Do the proposed programme changes involve changes to (tick all applicable): | | | |
| * Level of entry | | |  |
| * Entry requirements | | |  |
| * Variation(s) to September start | | |  |
| * Mode(s) of study | | |  |
| * Mode(s) of delivery | | |  |
| * Normal period of registration | | |  |
| Proposed date of first entry cohort for the re-approved programme | |  | |
| Will any of the proposed programme changes affect current students? If yes, please complete Section 3. | | YES NO | |
| Significant risk factors | |  | |
| Does the current programme have any PSRB/external accreditation? | | YES  NO | |
| If YES, does the accrediting body require to be involved in the re-approval process at Brunel? | | YES  NO | |
| Does the revised programme involve any partnership or collaborative activity? If yes, please complete section 4 overleaf. | | YES  NO | |
| Does the current programme/pathway require: | | DBS checks for students?\*  YES  NO  ATAS listing?\*  YES  NO | |

\* please contact the Admissions Office or your QSO contact if you require information about these questions.

|  |  |
| --- | --- |
| Attachments - REQUIRED | College(s)/Department(s) Minutes |
| Current approved programme specification |
| Report from Marketing Office (if programme title or award title(s) to be changed) |

|  |
| --- |
| 1. Please outline the main drivers for the proposed changes |
|  |
| 2. Please outline the nature of the proposed changes |
|  |
| 3. If any programme changes affect current students please describe the transition arrangements. |
|  |
| 4. Please provide an appropriate statement to be given to applicants outlining any changes to their chosen programme. |
|  |
| 5. What are the resource implications of the proposed changes? |
|  |
| 6. External Partnership/Collaborative implications of the proposed changes |
|  |
| 7. Will the title of the programme and/or award(s) change? If so, please provide a market rationale for that change. |
|  |

**The Chair of the College Management Board is requested to sign below to confirm that this proposal is granted strategic approval by the College.**

Signed ........................................................................................ (Chair of CMB)

Date………………………………………

**For development involving any revision of programme title and/or award title(s), the Chair of the Strategic Approval Scrutiny Panel is requested to sign below to confirm that this proposal is granted strategic approval.**

Signed ....................................................................................... (Chair of SASP)

Date………………………………………