**Block Exemption and Grade Importation form for Students on Exchange/Study Abroad Programmes**

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| --- | --- | --- | --- |
| Name of Student |  | Student ID Number |  |
| Degree Award Title |  | Department/Division |  |
| Host Institution |  | Host Country |  |

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| --- | --- | --- |
| **Brunel blocks from which exemption requested** | |  |
| Level or Block Code | Block Title | Brunel Credits |
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**NB:** List Brunel blocks only if the exemption requested is for a single term. For a full academic year exchange, please enter the level from which the exemption is requested.**Exchange/Study Abroad Grade Importation**

**Please refer to the Exchange/Study Abroad Grade Translation Table to complete this form**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of person completing this form (normally Academic Exchange Coordinator):** | | | | | **Date:** |
| Host Institution Course Unit Title | Host Credits | Host Mark /Grade | Equivalent Brunel Credits | Equivalent Brunel Mark/Grade | Comments |
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|  | **CREDITS TOTAL** | |  |  | (If necessary, please add extra rows or continue the list on a separate sheet) |

**The completed form should be returned to the TAG office (Academic Services) to record the outcome on SITS, copying in the APO.**

**The results for students carrying out part of their study abroad should be presented to the Exam Panel and Board as normal, so that appropriate reassessment/progression decisions can be made. Students will be informed of their outcome on eVision.**