University Examinations

Late Shows

Candidates Guide

You have arrived after the published start time of an examination and so will be considered a “late show”, and will not be permitted to sit your examination.

You must ensure you register your arrival now with Registry or invigilator staff at the venue.

Candidates arriving after the published start time will be treated in the same way as a “no show”, and a mark of zero will be recorded for the examination. Such candidates relinquish their right to this sitting of the examination unless they provide evidence accepted as mitigating circumstances, according to the regulated mitigating circumstances process. (This process should be outlined in your Student Handbook.)

Mitigation for lateness will only be considered for a serious or significant event (see Mitigating circumstances student guidance text in your Student handbook or via the web from https://intra.brunel.ac.uk/s/QSO/Pages/Handbook-Text.aspx); minor travel difficulties (less than one hour’s delay), mis-reading of the timetable or over-sleeping will not be considered sufficient cause.

Registry will follow up on individual reports of transport issues affecting arrival time.

Mitigating Circumstances should be submitted within 7 days of the examination date.

Your Student Handbook and Department will outline the relevant regulations regarding re-assessment in more detail.

Please ensure you have given your details to Registry or Invigilation staff before leaving the examination venue.