

# Getting Started with u-Link

## Introduction

u-Link is the University's Virtual Learning Environment (VLE). Once logged in to u-Link you will find access to module sections related to your academic modules, along with some central resources and (for some students) administrative sections.

u-Link sections can contain a variety of resources and activities, including lecture slides or other materials, module-based discussion/chat and self-tests. You may be asked to submit your assignments via u-Link and/or participate in other assessed activities.

## Logging on

Students can access u-Link once they have obtained their Brunel Network account details. Login at:

<http://www.brunel.ac.uk/intranets/u-link/>

*(This is the u-Link portal)*

**Username:** Student Number (e.g. 1101234). Your Student Number can be found on your Access ID Card, it is the lower number underneath your photograph.

**Password:** Brunel Network Account Password. You will receive your Brunel Network Account details once you have completed the online task in eVision. If you can't get your Brunel Network Account details online, please visit the Computing Support Team in the John Crank building, Room 031. If you are unable to visit the Computing Support office in person, please ask your tutor/School administrator to request a password reset from Computing Support on your behalf.

# The 'My u-Link' screen

Once you have logged in, this is the first page you see. It is your personal u-Link homepage, and contains links to all the sections that you are currently registered on, along with many other tools.

**Calendar day** informs you of any important dates, as contained within the calendars of the sections you have access to on u-Link.

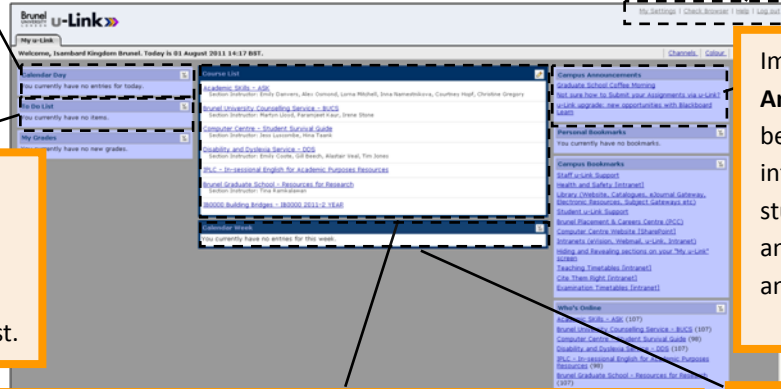
**Check Browser** to see if you have the required software; access u-Link **Help**; and **Log out**.

You may add your own personal tasks and reminders to the **To Do** list.

Important **Campus Announcements** will be posted here informing you of study events, fairs and u-Link downtime and other essential

The **Course List** shows all the u-Link sections to which you have access. You may view any of these by clicking on their title. New items such as discussion messages or announcements are indicated by an icon under the title.

The global **Calendar** allows you to see an overall view of calendar from all your



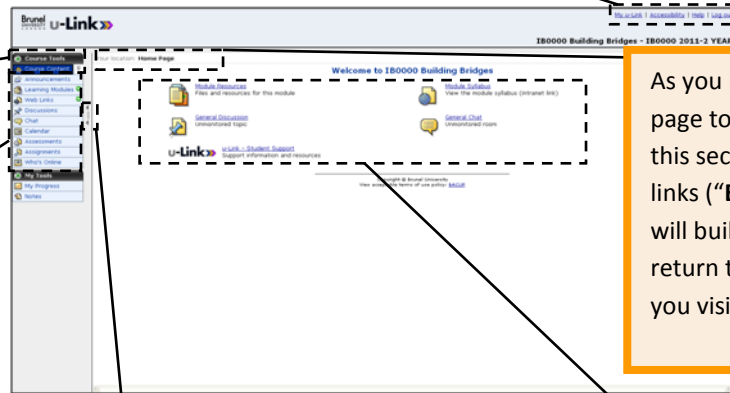
# The u-Link interface

Most sections will look similar to the one shown here, and this common interface makes u-Link very easy to use. The image shows the Homepage, which is the first page you see when you enter a section.

The **Course Content** item can be expanded to show a map of all the links in the section.

Use the various links on the **Course Tools** menu to jump to the different tools enabled in this u-Link section.

Click on **My u-Link** to choose a different section. **Help** and **Log out** are also available here.



As you navigate from page to page within this section, a trail of links (“**Breadcrumbs**”) will build up here. To return to a page that you visited recently,

Click here to **expand/collapse** the Course Tools menu.

The icons here allow you to access individual items within the section such as tools, files and web links. Folders can all be added here, which also contain links to tools.



## Need help?

The Student Support pages accessible from the u-Link portal cover many common issues, but if you are still having problems please contact the Student Centre:

✉ **Email:** [student.centre@brunel.ac.uk](mailto:student.centre@brunel.ac.uk)

☎ **Telephone:** +44 (0)1895 268268

🏢 **Location:** Bannerman Centre (*Ground Floor*)

## Setting up your PC

u-Link is accessible anywhere in the world, so long as you have an internet connection. Most computers will have no problems with u-Link. However, there are a number of plug-ins and software requirements that need to be met in order to make full use of u-Link, and the content within.

**For information on how to setup your PC or Mac please visit the u-Link portal where you will find more information.**

## Other Guides, and Accessibility

This guide and others are available online on the u-Link portal: <http://www.brunel.ac.uk/intranets/u-Link/>

If you would like to receive any of our guides in large font or in a different format please contact the Learning Technology Team ([ltt@brunel.ac.uk](mailto:ltt@brunel.ac.uk))