

Draft EM 10 Environmental Objectives and Target Annual Action Plan 1st August 2014 – 31st July 2015

Updated every 3 months and reported to ESG (Oct, Jan, April, July)

Excellent	Very good	Adequate	Inadequate	Weak
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No	Theme	Objective	Project(s)	Responsibility	Tracker	Impact Forecast
1	Environmental Management System (EMS)	Work towards maintaining ISO14001 Environmental Management standard	Implement the internal Audit programme	Health and Safety Team		Compliance with ISO 14001
2	Communication, Awareness Raising and Involvement	To continually improve our performance regarding staff and student engagement.	A wide range of projects designed to promote and raise awareness of good environmental policies and practices with staff, students and other stakeholders across the University.			Enhanced campus environment; pro environmental behaviour change and increase life skills for

						students via volunteering
2.1			Development of the Bicentennial gardens to incorporate a 'grow your own' area for University staff.	BEST staff and students	Project underway.	Enhanced campus environment; pro environmental behaviour change and increase life skills for students via volunteering
2.2			Installing communication posters to Halls kitchens - Communicate recycling options and types of materials that can be recycled by placing posters and re-new bin labelling to Halls kitchens.	BEST members and Support Services Manager.	Project planned in October 2014 Meetings with Residences over the summer. Possibility of placing leaflet in Student handbook. Funding of around £800 required for printing and stickers.	Pro environmental behaviour change and increase life skills for students via volunteering

2.3			Student Switch Off campaign to enable and encourage behavioural change and reduce energy consumption in residences	Residences staff and mentors	Annually, September - May	Reduce carbon footprint and increase pro environmental behaviour change
2.4	Staff Engagement Activity		Through Green Impact Audit results Develop environmental courses to encourage behaviour change across campus.	Health and Safety Team	Basic course in place by Sept 2014 to be developed and fully embedded with all staff by 2016.	Increase pro environmental behaviour change
2.5			Raise awareness of environmental issues and recycling best practise by displaying posters and involving residents in kitchen meetings.	Residences Student Mentors involve residents in kitchen meetings at the beginning of the Academic Year.		Increase pro environmental behaviour change and increase life skills for students via volunteering
2.6			UBS Green Impact Audit results Work in collaboration with the UBS and, where possible, implement the findings from their Green Impact results.		ESG/UBS	Reduce carbon footprint and increase pro environmental behaviour change

3	Carbon Emissions	To continually improve our performance in reducing carbon emissions	Continue to work towards the 2017/18 milestones to meet the 2020/21 target	Estates/ Carbon Reduction Action Group (CRAG)		Reduce carbon footprint
4	Energy	To continually improve our performance in reducing energy consumption	Continue to work towards the 2017/18 milestones to meet the 2020/21 target	Estates/CRAG Computer Centre		Reduce carbon footprint
4.1			Report on energy saving measures via such mediums as; web sites, electronic display boards; and Energy trails	Estates	Phase 3 by July 2015	Increase pro environmental behaviour change
5	Water	To continually improve our performance in reducing water consumption		Estates/ CRAG		
5.1			Planned projects list for 2014-15: 1 2 3	Estates		Increase pro environmental behaviour change and reduce our carbon footprint
6	Travel	To continually improve our performance in		Operations Team		

		reducing the environmental impacts associated with transport.				
			Implement the Annual Travel Plan work programme		July	Increase pro environmental behaviour change and reduce our carbon footprint
6.2			To inform the campus of alternative travel options, using social media, Operations and UBS websites and via BEST volunteers		October 14 – May 15	Increase pro environmental behaviour change and reduce our carbon footprint
7	Recycling and Waste	To continually improve our performance in reducing our various waste streams				
7.1			To encourage the recycling of unwanted items and promote recycling - avoiding so much waste at the end of the Academic Year. Also to promote links with the local community	Residencies		Increase pro environmental behaviour change
7.2			Communicate recycling options and types of materials that can be recycled by placing posters and re-new bin labelling to Admin/Student	BEST.	Project planned in October 2014 Funding of	Increase pro environmental behaviour change

			areas of campus.		around £500 required for printing and stickers.	
7.3			Waste Recycling Competition – “What a Load of Rubbish!” To encourage residents to recycle as much waste as possible.	Residences	Data captured from October – March. Presentation of £50 cheque for Rag and Recycling Glass Trophy to winning complex in May.	Increase pro environmental behaviour change
7.4			Encourage recycling and waste best practises – Staff Provide information and make recommendation to university departments and schools on how to recycle more.	Commercial Services/ ESG	October 2014 – December 2014	Increase pro environmental behaviour change
7.5			To encourage recycling by having clearly identified bins and labelling as to what goes in each.	Health and Safety Team, Colleges, Institutes and Commercial Services	Have clear signage by 2014/15 intake and have all bins clearly	Increase pro environmental behaviour change

					labelled.	
7.6			To encourage IT product recycling by educating schools and departments of options	Computer Centre	On-going	Increase pro environmental behaviour change
8	Biodiversity	Manage all University owned, managed and leased land in an environmentally sustainable fashion.	Biodiversity Action Plan (BAP)	Grounds and Biodiversity Manager		Enhanced campus environment Increase pro environmental behaviour change and increase life skills for students via volunteering
9	Procurement and fair-trade	To reduce, where possible, the environmental impacts associated with procurement and continue to maintain Fair-trade status(or equivalent) and increase Fair-trade stock on campus		Procurement		

9.1			To raise awareness of environmental and sustainability impacts and encourage best practise during contract planning and negotiations	Sustainable Procurement Group (SPG)	On-going	Increase pro environmental behaviour change
9.2			To investigate and report on options to encourage and enable staff and students (at the procurement stage) to reduce waste by recycling on campus.	SPG	October 2014	Increase pro environmental behaviour change
9.3			To provide staff and students who purchase on behalf of the University training to encourage and enable them to make sustainable procurement choices	SPG to source and employ an external training provider to provide training workshops to staff and post graduate students with purchasing responsibilities	Pilot training scheme to be implemented October 2014 – December 2014	Increase pro environmental behaviour change
9.4			Investigation into practical methods of encouraging behavioural change	SPG to identify practical mechanisms to enhance behavioural change on campus	Project to be reviewed October 2014 and annually	Increase pro environmental behaviour change
10	Construction and refurbishment	To manage and mitigate the environmental impact associated with construction activities as required by best practice		Estates		

		guidance and relevant legislation.				
			Planned projects list for 2014-15: 1 2 3		Projects due for completion 2014 - 2019	Increase pro environmental behaviour change and reduce our carbon footprint
11	Teaching and learning	To improve our performance regarding engagement with the academic community to integrate the theme of sustainability into teaching and research		ESG in collaboration with VP Quality Assurance and Enhancement		
11.1			Provide information on key energy efficiency and sustainable topics	Estates	New webpage due for completion June 2014	Increase pro environmental behaviour change and reduce our carbon footprint
11.2			Provide a green awareness pack as part of the new student packs	Estates	Energy Sustainability Manager reviewing content (May 14) Anticipated	Increase pro environmental behaviour change

					completion September 2014	
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