

**Apprenticeship Training Plan Specification for:**

**[insert apprenticeship standard]**

*Applicable for all apprentices students starting during [insert year]*

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| Version No. | Date | Notes – QUALITY ASSURANCE USE ONLY | QA |
| 2 | Oct 2021 | Additional fields added | RDC |
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| **Apprenticeship Programme** | |
| 1. Lead Training Provider | Brunel University London |
| 2. Delivery organisation/s | Brunel University London |
| 3. Home College/Department/Division |  |
| 4. Contributing College/Department/Division/  Associated Institution |  |
| 5. Apprenticeship Standard including Code |  |
| 6. Apprenticeship Standard Route |  |
| 7. Apprenticeship Level |  |
| 8. Integrated or non-integrated End-Point Assessment |  |
| 9. Recommended End-Point Assessment Organisations (for non-integrated) |  |
| 10. Programme title |  |
| 11. Brunel Degree Element | *Insert degree award name and link to published programme specification* |
| 12. Other qualifications included in training plan including awarding organisation/body |  |
| 13. Associated LARS Codes |  |
| 14. Start Dates(s) |  |
| 15. Typical duration of practical period |  |
| 16. Duration of Apprenticeship (including EPA period) |  |
| 17. Modes of delivery (online, face to face) |  |
| 18. Admission Requirements to apprenticeship programme | [insert requirements from apprenticeship standard]  All apprentices will undertake an initial assessment to confirm eligibility for the programme and identify any adjustments to their training plan and funding to be claimed. |
| 19. Other relevant information |  |
| 20. Further information about the programme is available from the College website. | Link to programme information on the College website |

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| **21. AIMS OF THE TRAINING PLAN (See Appendix A for indicative timeline)** |
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| **22.** **COMPONENTS OF THE TRAINING PLAN** | | | |
| **Component** | **Level** | **Delivery Organisation** | **Duration (Months)** |
| English Functional Skills\* | 2 |  |  |
| Maths Functional Skills\* | 2 |  |  |
| *Degree element/Degree Award* |  | Brunel University London |  |
| End-point assessment (integrated or non-integrated) |  |  |  |
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**Please Appendix B for a breakdown of hours for each component.**

**Please see Appendix C for a mapping of the training plan against the Apprenticeship Standard**

\*only apprentices requiring a level qualification in English and/or maths will be required to undertake this component of the Training Plan

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| **23. TRAINING STRATEGY** |
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| **24. MONITORING OF PROGRESSION AND TRIPARTITE REVIEWS** |
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| **25. EMPLOYER INVOLVEMENT IN TRAINING PLAN** |
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| **26. PROGRESSION TO GATEWAY AND END-POINT ASSESSMENT** |
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| **27. Embedding of British Values; Equality, Diversity and Inclusion; and the Development of Literacy and Numeracy** |
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| **28. Preparing Apprentices for the Next Steps (IAG)** |
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| Please note: this specification provides the definitive record of an apprenticeship training plan. More detailed information on the components of the training plan, including the degree element, can be found in the relevant specification. The accuracy of the information contained in this document is reviewed by the University from time to time and whenever a modification occurs. |

**APPENDIX A – Indicative Timeline**

*[please insert a visual timeline showing the entire training plan journey]*

**APPENDIX B – DELIVERY PLAN SUMMARY**

*[Insert template to be used for the programme]*

**APPENDIX C - MAPPING OF TRAINING PROGRAMME AGAINST APPRENTICESHIP STANDARD**

*[Insert template to be used for the programme]*