***Curriculum Vitae – Attila the Hun***

***Term Address***  ***Home Address***

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Runnymede Campus Suffolk

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***Personal Information***

Sex: Male

Marital status: Single

Date of Birth: 14 / 09 / 78

Age: 19 years, 8 months

Nationality: British

***Places of Education***

**1997 - Present day** **1992 - 1997**

**Brunel University Bungay High School**

Uxbridge Queens Road

Middlesex Bungay

UB8 3PH Suffolk

NR35 1RW

***Summary Of Qualifications***

**Exams - Winter 1998 (*Brunel University*) (Foundations of Science)**

Study and Background Skills Grade A

Mathematical Methods Grade A

Foundations of Physics Grade B

Introduction to Cellular and Molecular Biology Grade B

History of Science Grade B

Foundations of Chemistry Grade D

**Exams - Summer 1997 (*Bungay High School*) (A Level)**

Geography A UCLES Grade D

Physics A OCEAC Grade C

Pure Mathematics / Statistics A AEB Grade D

Mechanics AS AEB Grade D

**Exams - Summer 1995 (*Bungay High School*) (GCSE Level)**

Mathematics GCSE SEG Grade A

Science GCSE MEG Grade A

Science GCSE MEG Grade A

Design & Technology GCSE MEG Grade A

French GCSE ULEAC Grade A

Geography GCSE MEG Grade B

English Language GCSE ULEAC Grade B

English Literature GCSE ULEAC Grade B

German GCSE ULEAC Grade C

***Employment***

1995 – 1997 Ditto Superstore

During my time at the Ditto Superstore I gained vital knowledge of the workings of a business, although I was just stacking shelves I learnt a lot about how a shop is run. My period of time at Ditto benefited me greatly as I grew in confidence as I spoke and conversed with customers. My personal confidence was also increased whilst speaking to other workers and management. I took various courses at the superstore, each of these increasing my knowledge and helping me in my job. I learnt about food hygiene, caring for customers and also about store safety and security.

***Work Experience***

After I had finished my GCSE’s in the summer of 1995 I spent the last 3 weeks of the school year at the Edgar Sewter Primary School in Halesworth. I helped teach the pupils about computers. I designed programs for the children to use that would help them gain better knowledge of the mathematics that they were learning.

During the summer holidays of 1996 and 1997 I spent a week each time at Norwich Union Insurance Company. This was on a voluntary basis, getting some work experience to help me decide what I would like to do in later life. I created reports and updated systems in the Commercial Department. The time was very worthwhile and I learnt how the various sections of large companies are run. I gained vital experience of a workload with real deadlines to meet. During my time at Norwich Union I spent some time applying my statistical knowledge to real life problems such as weather data and hazard prediction. The work experience at Norwich Union over the summers backed up my original thoughts about wanting a career related to Maths and Statistics.

***Personal Skills and Qualities***

I am hard working, neat and tidy, can make friends easily and I am confident meeting new people. I am happy working alone or as a member of a team - I can relate to and communicate well with others. My work experience and employment until now has shown me that I can handle responsibility and also if required can be given information in confidence. I hold a clean driver’s licence and can speak French and German to GCSE level. I also hold St. John’s Ambulance 1 and 2 Star First Aid Awards.

I have had a PC for about four years and I am confident using Microsoft Word Excel and PowerPoint within both Windows 3.1 and ’95 environments. I have also used various art / design packages while creating graphics for Church and my educational needs. I have used Lotus Smartsuite and Borland Products (Quattro Pro and Paradox) while on work experience at Norwich Union. At university I have used the World Wide Web and e-mail extensively.

***Voluntary Work***

At Bungay High School I took part in various plans to help other pupils. For three lessons a fortnight I went into a year nine class and helped the teacher with maths. I also put my name down for the paired reading scheme, where twice a week I met with a student and helped them to read. This system arranges for an established reader to spend time with a less confident pupil and to help them to improve the quality of their reading and their English.

For a time before I left for university I helped each week at the Church Youth Club. I looked after some of the youngsters and took them for football. As a result, I gained confidence and leadership skills.

***Personal Activities***

I enjoy playing football and cricket, I am a keen Ipswich supporter and I attend home matches when possible. I play badminton and golf when I can fit it in with my studies. I also enjoy socialising with my friends. I like travelling and have had the opportunity to go skiing on two occasions. This I find very exhilarating.

Before I left for University each week I attended my local United Reformed Church, where I was an active member. I still contribute and help to produce the monthly church newsletter and when I was there I was in charge of the Church Sound System which I set up and controlled each week at the morning service. I also helped use the school sound system at the Annual Speech Day, I did this for the last four years I attended the school.

Between my studies I spend time on my computer. I have used this to support all of my homework and projects. Graphics, spreadsheets, word processing and data analysis facilities are used to the full to aid me with my work.

***Referees***

***Dr. M Greenhow***  ***Mrs. S . Clemmo***  ***Revd. K. Smith***

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