Tracking down specific articles
If you are trying to track down a specific article or journal, the steps below should provide some guidance. For advice on more general searching for information on a particular topic, consult the Library’s Finding Resources web pages.

Identifying a journal reference
A journal, or periodical, is a publication which is produced on a continuing basis (for example monthly, quarterly or annually) and contains articles written by experts in a particular field. Journals can be in print or electronic format.

A reference to a journal article will usually look something like this:

<table>
<thead>
<tr>
<th>Date</th>
<th>Volume number</th>
<th>Page number</th>
</tr>
</thead>
</table>

You will need to be able to distinguish between the **article title** and the **journal title** in order to track down the article in question. Sometimes the journal title will be obvious, e.g. the *International Journal of Accounting*. Others may be less obvious, e.g. *Advances in Accounting*. In the example above, the title of the journal is *Harvard Business Review*. The article title is ‘Getting sound advice on social initiatives’

Tracking down an article from a reference
1. Search by **article title** using the **library search** (using either the *Search All* or *Articles* search) available from www.brunel.ac.uk/library.

   ![Search All](image)

   - If the results indicate the article is available in full text, select the link, enter your network username and password if prompted, and you will be able to read/download/print the article
   - If the search does not find the article this way, try using the **Journals** search instead (see step 2 below)

2. Search by **journal title** on the **library search**
• Check the journal name and coverage date. If the date from your reference is covered, select the relevant hyperlink.
• Use information from the reference (year of publication, volume & issue number) to find the article
• If the journal/date you want is unavailable, check the Library catalogue for a print version (see step 3 below)

3. Search by Journal title on the Library catalogue
   • Type the journal title into the search box and click ‘periodical title’ to search
   • Make a note of the shelfmark indicating where the print journal is located. Details of coverage can be found under the ‘Catalogue record’ tab.
   • All Brunel’s print journals can be found on the third floor of the Library. Please note, print journals may not be borrowed but can be consulted within the Library, or photocopied in accordance with copyright legislation.

• If you are still unable to locate the article, try:
  o Searching on Google Scholar  
  o Consulting your Subject Liaison Librarian  
  o Requesting an Inter Library Loan  
  o Visiting another Library

Contact us:

Library
Brunel University London,  
Uxbridge, Middlesex, 
UB8 3PH, UK  
T +44(0) 1895 266141  
E library@brunel.ac.uk  
www.brunel.ac.uk/library