This is to help ensure queries are referred to the most relevant support team. Students should be taken through the questions, to identify their problem and refer them accordingly.

1. Have you managed to reach this page?

2. Can you log in to University PCs?
   - No - Go to the Computer Centre Service Desk in the Library for help with your password

3. Can you locate the Timetabling pages?
   - No – Go to the links below:
     - www.brunel.ac.uk/about/administration/timetabling
     - https://teaching.brunel.ac.uk/SWS-1819/login.aspx
     and add this page to your favourites.

4. Have you successfully logged in?
   - Use your student number and network password; See “Can you login to University PCs?” if you can’t login

5. When you click “Module Timetable”, can you see the correct modules on the selection list?
   - If not, you need to check eVision, “My Course”: have you selected your modules and do you have the correct modules registered?
   - Yes - email Timetabling@brunel.ac.uk

6. Use “Module Timetable”;
   - when you click “View Timetable”:
     - Click “Go back” at the bottom of the page and ensure you have selected:
       - * Your modules (control click to select them all);
       - * This week, Next week or Term 1;
     - If nothing appears or changes on screen, see the Timetable troubleshooting guide

7. Do you want to know about seminar, practical or workshop groups, or other details?
   - Groups are currently being constructed, and your seminars, practicals etc should appear on “My Timetable” over the next few weeks.

8. Do you need help understanding the timetable grid and the codes?
   - Select the “List view” for the easiest timetable format and see Student Timetable Guide 2018/9

9. Any other teaching timetable query can be referred to the Timetabling Team
   - email: Timetabling@brunel.ac.uk

TAG (Timetabling and Awards Group)
September 2018
**Viewing a Grid Timetable**

If you are viewing your timetable based on your course, rather than your specifically selected and assigned modules, you will have only the option to use list or grid view. The information here is much the same as in the combined view, just visualised slightly differently.

### Games Design Level - 2

<table>
<thead>
<tr>
<th>Days</th>
<th>Activity</th>
<th>Location</th>
<th>Tutor</th>
<th>Weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>FM2604 Animation</td>
<td>GASK 207</td>
<td>O'Dell, Matthew</td>
<td>2, 4, 6, 8, 10, 12, 16, 18, 20, 22, 24, 26</td>
</tr>
<tr>
<td>Mon</td>
<td>FM2602 Core Mechanics</td>
<td>GASK 169</td>
<td>Parsler, Justin</td>
<td>2, 4, 6, 8, 10, 12, 16, 18, 20, 22, 24, 26</td>
</tr>
<tr>
<td>Tue</td>
<td>FM2603 Asset Creation Two</td>
<td>GASK 169</td>
<td>Cox, Chris</td>
<td>2, 4, 6, 8, 10, 12, 16, 18, 20, 22, 24, 26</td>
</tr>
<tr>
<td>Tue</td>
<td>FM2617/Lec Games Design 2/01</td>
<td>GASK 169</td>
<td>Cox, Chris</td>
<td>2, 4, 6, 8, 10, 12, 16, 18, 20, 22, 24, 26</td>
</tr>
<tr>
<td>Wed</td>
<td>FM2603 Asset Creation Two/01</td>
<td>GASK 1702</td>
<td>O'Dell, Matthew</td>
<td>2, 4, 6, 8, 10, 12, 16, 18, 20, 22, 24, 26</td>
</tr>
<tr>
<td>Wed</td>
<td>FM2618 Lecture</td>
<td>LECT 203</td>
<td>Boudreau, Kelly</td>
<td>2, 4, 6, 8, 10, 12, 16, 18, 20, 22, 24, 26</td>
</tr>
<tr>
<td>Wed</td>
<td>FM2618 Seminar</td>
<td>GASK 169</td>
<td>Boudreau, Kelly</td>
<td>2, 4, 6, 8, 10, 12, 16, 18, 20, 22, 24, 26</td>
</tr>
<tr>
<td>Thu</td>
<td>FM2615 Application Two</td>
<td>GASK 1702</td>
<td>Cox, Chris</td>
<td>2, 4, 6, 8, 10, 12, 16, 18, 20, 22, 24, 26</td>
</tr>
<tr>
<td>Thu</td>
<td>FM2616 Application Two/01</td>
<td>GASK 1702</td>
<td>Cox, Chris</td>
<td>2, 4, 6, 8, 10, 12, 16, 18, 20, 22, 24, 26</td>
</tr>
<tr>
<td>Fri</td>
<td>FM2604 Lec/Screening Science Fictions</td>
<td>LECT 215</td>
<td>Ingram, David</td>
<td>1-6, 8-12</td>
</tr>
<tr>
<td>Fri</td>
<td>FM2604 Seminar 1</td>
<td>LECT 117</td>
<td>Ingram, David</td>
<td>1-6, 8-12</td>
</tr>
<tr>
<td>Fri</td>
<td>FM2604 Seminar 2</td>
<td>LECT 213</td>
<td>Ingram, David</td>
<td>1-6, 8-12</td>
</tr>
<tr>
<td>Fri</td>
<td>FM2604 Seminar 3</td>
<td>LECT 213</td>
<td>Ingram, David</td>
<td>1-6, 8-12</td>
</tr>
</tbody>
</table>

**Legend:**
- **This is the description of the activity.**
- **This is the location code.**
- **This is the tutor who will be leading the session.**
- **These numbers show the weeks in which the activity will be taught in.**
- **This indicates the weeks and dates covered by the displayed timetable.**