

Winter Exams Notification (10th-14th December and 14th-18th January 2019)

Additional Needs (AN) Students:

A standard deadline, **Monday 3rd December 2018**, one week before the start of an examination period, has been agreed for all adjustment requests or associated appointments. All students who have **not** been assessed by the Wellbeing Team will sit the exam in the designated venue with the standard time and resources. Any unavoidable last minute issues will be fairly and adequately managed via the Extenuating Circumstances process where necessary.

Digital Exams:

- All Digital exams will be prefaced with the word **WISEFLOW:** before the start of the exam name in the student [exam timetable](#) linked from the [examinations webpage](#).
 - Where a Digital Examination is in place, it will be the student's responsibility to either bring a suitably prepared laptop, or to follow instructions to make a loan request for a device for the examinations they are taking.
 - To enhance the student experience, we encourage all students to use their own laptop when taking digital exams as they will be more familiar with the setup and operating system.
 - A [web page](#) where students can request a device will be in place for the winter exams. This page will go live when the exams are published **Monday 12th November**.
 - A standard deadline, **Monday 3rd December 2018**, one week before the start of an examination period, has been agreed for requesting a device for digital exams.
 - Students arriving unprepared for a Digital Examination may not be able to sit it.
 - The following information may be useful:
 - [WISEflow help for students](#)
 - [WISEflow help for staff](#)
 - Central inbox address: WISEflowhelp@brunel.ac.uk
 - Please see below confirmed times/ dates for student drop-in practice sessions. Students can attend on any of the dates listed below to get face-to-face help and advice and have a go at a practice exam:
 - **LECT 061** – Monday 26th November – 12:00pm-4:00pm
 - **BANN 317** – Tuesday 27th November – 10:00am-4:00pm
 - **LECT B** – Wednesday 28th November – 10:00am-4:00pm
 - **LECT 306** – Thursday 29th November – 10:00am-4:00pm
 - **LECT 068** – Friday 30th November – 10:00am-4:00pm
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