

SENATE 5 July 2017

FROM: Academic Registrar and Director of Student Services

Term Dates 2018/2019

Purpose and Recommendation(s)

The proposed University Academic Calendar for 2018/19 is presented to Senate to APPROVE.

Paper history

Senate noted the indicative dates for 2016/17, 2017/18 and 2018/19 at its meeting of February 2015 (SEN/6587, Minute 6561 refers). Term dates for 2017/18 were approved at Senate's meeting of July 2016 (SEN/6769, Minute 6761 refers)

Background and summary

The University requires its term dates to be published in advance of each academic year to inform applicants and current students as well as all staff.

Term dates

The formal University term dates for 2018/19 for publication on the website are:

Autumn Term: 24 September 2018 to 14 December 2018
Spring Term: 14 January 2019 to 5 April 2019
Summer Term: 29 April 2019 to 5 July 2019
Term 4: 8 July 2019 to 20 September 2019

Enrolment (Week 0)

Induction, Registration and Enrolment week: 17 September 2018 to 21 September 2018.

University closures

Christmas break: Tuesday 25 December 2018 to Tuesday 1 January 2019 inclusive
Easter break: Wednesday 17 April 2019 to Tuesday 23 April 2019 inclusive

Dates notified to external bodies

The dates to be notified to the Student Loans Company for the 30 week study and assessment period for which student maintenance and fee loans are provided to eligible students, following current SLC guidelines are:

Term 1: 24 September 2018 to 14 December 2018
Term 2: 14 January 2019 to 5 April 2019
Term 3: 29 April 2019 to 7 June 2019

The 52 week programme length to be notified to UKVI for full-time taught postgraduate students requiring a Tier 4 visa extends as follows:

Start date: 17 September 2018
End date: 20 September 2019

Future Academic Year dates

As the structure of the academic year is to be reviewed imminently, future year's dates are not as yet available.

Issues and options considered

In addition to the above, the following have been addressed:

- Alignment with the contract lengths for students in University accommodation;
- Schedule of payment due dates and direct debit collection dates;
- Periods during the year when Tier 4 students may and may not work full-time and how this is notified to the UKVI.

Linkage to University's strategic plan

In support of the goals within the University 2030 vision, in particular:

- Education and student experience
- Our university community
- Our campus and local community

Financial implications

None directly.

Risk assessment/management

Publication of the Academic Calendar mitigates the risk of misinformation to students with consequent recruitment, student satisfaction and contract risks.

Equality Impact assessment

Calendar and term dates apply to all students and staff.

Who has been consulted

Colleges, BLC, LBIC, Finance, Commercial Services, Student Accommodation, UKVI Compliance, Student Services, CMSR and Trade Union Representatives.

Attachments

Calendar for 2018/19

The Internal working version adds information relevant to staff including periods in which PGT Boards, Award Boards, Progression Boards and Resit Boards take place, and the Confirmation and Clearing period.

References

N/A

Person to contact for further information or to discuss the matter before the meeting

Jilly Court, Academic Registrar and Director of Student Services

WEEK NUMBERS 2018/19 Approved July 2017; corrected May 2018

	Week No	Monday	to	Friday	M	T	W	Th	F
	0	17/09/2018	to	21/09/2018	Enrolment for new academic year				
Term 1 (Autumn)	1	24/09/2018	to	28/09/2018	T1 Begins				
	2	01/10/2018	to	05/10/2018					
	3	08/10/2018	to	12/10/2018					
	4	15/10/2018	to	19/10/2018					
	5	22/10/2018	to	26/10/2018					
	6	29/10/2018	to	02/11/2018					
	7	05/11/2018	to	09/11/2018	SITS and eVision unavailable				
	8	12/11/2018	to	16/11/2018	PGT Boards				
	9	19/11/2018	to	23/11/2018					
	10	26/11/2018	to	30/11/2018					
	11	03/12/2018	to	07/12/2018					
		12	10/12/2018	to	14/12/2018	Winter Examinations			Winter Grad
VAC	13	17/12/2018	to	21/12/2018					
	14	24/12/2018	to	28/12/2018		C	C	C	C
	15	31/12/2018	to	04/01/2019	C	C			
	16	07/01/2019	to	11/01/2019					
Term 2 (Spring)	17	14/01/2019	to	18/01/2019	T2 Begins and Winter Examinations				
	18	21/01/2019	to	25/01/2019					
	19	28/01/2019	to	01/02/2019					
	20	04/02/2019	to	08/02/2019					
	21	11/02/2019	to	15/02/2019					
	22	18/02/2019	to	22/02/2019					
	23	25/02/2019	to	01/03/2019					
	24	04/03/2019	to	08/03/2019	SITS and eVision unavailable				
	25	11/03/2019	to	15/03/2019					
	26	18/03/2019	to	22/03/2019					
	27	25/03/2019	to	29/03/2019					
		28	01/04/2019	to	05/04/2019				
VAC	29	08/04/2019	to	12/04/2019					
	30	15/04/2019	to	19/04/2019			C	C	C
	31	22/04/2019	to	26/04/2019	C	C			
Term 3 (Summer)	32	29/04/2019	to	03/05/2019	T3 Begins	Revision Week			
	33	06/05/2019	to	10/05/2019	C	Start of Examinations			
	34	13/05/2019	to	17/05/2019					
	35	20/05/2019	to	24/05/2019					
	36	27/05/2019	to	31/05/2019	C	Returners module selection begins			
	37	03/06/2019	to	07/06/2019		Award Boards			E
	38	10/06/2019	to	14/06/2019					
	39	17/06/2019	to	21/06/2019					
	40	24/06/2019	to	28/06/2019	Progression Boards				
	41	01/07/2019	to	05/07/2019					T3 Ends
	Term 4	42	08/07/2019	to	12/07/2019	T4 Begins	Summer Graduation		
43		15/07/2019	to	19/07/2019					
44		22/07/2019	to	26/07/2019					
45		29/07/2019	to	02/08/2019					
46		05/08/2019	to	09/08/2019					
47		12/08/2019	to	16/08/2019				Confirmation and Clearing	
48		19/08/2019	to	23/08/2019	Resit Examinations				
49		26/08/2019	to	30/08/2019	C	New Student online registration and module selection			
50		02/09/2019	to	06/09/2019	Boards				
51		09/09/2019	to	13/09/2019					
		0	16/09/2019	to	20/09/2019	Enrolment for new academic year			

	Vacations
C	University Closed
T	First/last day of term
E	End of Assessment and Examination Period