|  |  |
| --- | --- |
| **RECOMMENDATION FOR THE APPOINTMENT OF AN**  **EXTERNAL REVIEWER FOR PROGRAMME APPROVAL**  ***Please note this form should be completed electronically by the nominating Department and not by the proposed External Reviewer. The form should be sent to Quality Assurance (via*** [***external@brunel.ac.uk***](mailto:external@brunel.ac.uk)***) which will then seek approval by the Chair of the University Education Committee, or nominee.***  ***For Type 1 or 2 programme development initiatives, two External Reviewers must be proposed. For Type 3 and 4 programme development initiatives, only one External Reviewer is required. Departments wishing to nominate more than two External Reviewers must submit additional forms. Please refer to the*** [***Programme***](http://www.brunel.ac.uk/about/quality-assurance/a-z) ***Approval Policy for more information.***  ***Please note External Reviewers must not be:***   * ***Current students or members of staff of the University nor lecturers at the University*** * ***Current External Examiners for the University*** | |
| College submitting nomination: | |
| Programme/s being developed : | |
| Contact, in case of query: | |
| Nomination/s recommended by: (Head of Department or nominee)  Name:  Signature:  Date: | |
| **EXTERNAL REVIEWER 1** | |
| Surname: Title:  Forename(s):  Current Role and Institution/Employer:  Email address: | |
| **INFORMATION SUPPORTING THE NOMINATION** (please refer to the nominee/s’ academic/professional expertise in relation to the programme/s being developed AND in the case of an academic nominee, their experience of programme development/approval) | |
| CV Attached | Yes/No |
| Link to online academic/  professional prolife |  |
| **RIGHT TO WORK IN UK**  To the best of my knowledge, the nominee is either a UK or holds permission to work in UK without restriction:   |  |  | | --- | --- | | YES | NO |   OR  To the best of my knowledge, the nominee has a temporary right to work in the UK which covers the whole of the period for which they are being appointed:   |  |  | | --- | --- | | YES | NO |   OR  To the best of my knowledge, the nominee does not have a specific right to work in UK or has a temporary right to work which last 6 months or less:     |  |  | | --- | --- | | YES | NO |   ***Note 2:*** *the Right to Work in UK is covered by strict Home Office regulations. Please refer to the document “External Examiners: Process for checking Right to Work in the UK” for more information, or see Home Office guidance at* [*www.gov.uk/check-job-applicant-right-to-work*](http://www.gov.uk/check-job-applicant-right-to-work) *. If you have any queries, please contact* [*external@brunel.ac.uk*](mailto:external@brunel.ac.uk) | |
| **EXTERNAL REVIEWER 2** | |
| Surname: Title:  Forename(s):  Current Role and Institution/Employer:  Email address: | |
| **INFORMATION SUPPORTING THE NOMINATION** (please refer to the nominee/s’ academic/professional expertise in relation to the programme/s being developed AND in the case of an academic nominee, their experience of programme development/approval) | |
| CV Attached | Yes/No |
| Link to online academic/  professional prolife |  |
| **RIGHT TO WORK IN UK**  To the best of my knowledge, the nominee is either a UK/EEA national or holds permission to work in UK without restriction:   |  |  | | --- | --- | | YES | NO |   OR  To the best of my knowledge, the nominee has a temporary right to work in the UK which covers the whole of the period for which they are being appointed:   |  |  | | --- | --- | | YES | NO |   OR  To the best of my knowledge, the nominee does not have a specific right to work in UK or has a temporary right to work which last 6 months or less:     |  |  | | --- | --- | | YES | NO |   ***Note 2:*** *the Right to Work in UK is covered by strict Home Office regulations. Please refer to the document “External Examiners: Process for checking Right to Work in the UK” for more information, or see Home Office guidance at* [*www.gov.uk/check-job-applicant-right-to-work*](http://www.gov.uk/check-job-applicant-right-to-work) *. If you have any queries, please contact* [*external@brunel.ac.uk*](mailto:external@brunel.ac.uk) | |