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| **RECOMMENDATION FOR THE APPOINTMENT OF AN** **EXTERNAL REVIEWER FOR PROGRAMME APPROVAL** ***Please note this form should be completed electronically by the nominating Department and not by the proposed External Reviewer. The form should be sent to Quality Assurance (via*** ***external@brunel.ac.uk******) which will then seek approval by the Chair of the University Education Committee, or nominee.*** ***For Type 1 or 2 programme development initiatives, two External Reviewers must be proposed. For Type 3 and 4 programme development initiatives, only one External Reviewer is required. Departments wishing to nominate more than two External Reviewers must submit additional forms. Please refer to the*** [***Programme***](http://www.brunel.ac.uk/about/quality-assurance/a-z) ***Approval Policy for more information.*** ***Please note External Reviewers must not be:**** ***Current students or members of staff of the University nor lecturers at the University***
* ***Current External Examiners for the University***
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| College submitting nomination: |
| Programme/s being developed : |
| Contact, in case of query: |
| Nomination/s recommended by: (Head of Department or nominee)Name:Signature:Date: |
| **EXTERNAL REVIEWER 1** |
| Surname: Title:Forename(s): Current Role and Institution/Employer:Email address:  |
| **INFORMATION SUPPORTING THE NOMINATION** (please refer to the nominee/s’ academic/professional expertise in relation to the programme/s being developed AND in the case of an academic nominee, their experience of programme development/approval) |
| CV Attached  | Yes/No |
| Link to online academic/professional prolife  |  |
| **RIGHT TO WORK IN UK** To the best of my knowledge, the nominee is either a UK or holds permission to work in UK without restriction:

|  |  |
| --- | --- |
| YES | NO |

ORTo the best of my knowledge, the nominee has a temporary right to work in the UK which covers the whole of the period for which they are being appointed:

|  |  |
| --- | --- |
| YES | NO |

ORTo the best of my knowledge, the nominee does not have a specific right to work in UK or has a temporary right to work which last 6 months or less:

|  |  |
| --- | --- |
| YES | NO |

***Note 2:*** *the Right to Work in UK is covered by strict Home Office regulations. Please refer to the document “External Examiners: Process for checking Right to Work in the UK” for more information, or see Home Office guidance at* [*www.gov.uk/check-job-applicant-right-to-work*](http://www.gov.uk/check-job-applicant-right-to-work) *. If you have any queries, please contact* *external@brunel.ac.uk* |
| **EXTERNAL REVIEWER 2** |
| Surname: Title:Forename(s): Current Role and Institution/Employer:Email address:  |
| **INFORMATION SUPPORTING THE NOMINATION** (please refer to the nominee/s’ academic/professional expertise in relation to the programme/s being developed AND in the case of an academic nominee, their experience of programme development/approval) |
| CV Attached  | Yes/No |
| Link to online academic/professional prolife  |  |
| **RIGHT TO WORK IN UK** To the best of my knowledge, the nominee is either a UK/EEA national or holds permission to work in UK without restriction:

|  |  |
| --- | --- |
| YES | NO |

ORTo the best of my knowledge, the nominee has a temporary right to work in the UK which covers the whole of the period for which they are being appointed:

|  |  |
| --- | --- |
| YES | NO |

ORTo the best of my knowledge, the nominee does not have a specific right to work in UK or has a temporary right to work which last 6 months or less:

|  |  |
| --- | --- |
| YES | NO |

***Note 2:*** *the Right to Work in UK is covered by strict Home Office regulations. Please refer to the document “External Examiners: Process for checking Right to Work in the UK” for more information, or see Home Office guidance at* [*www.gov.uk/check-job-applicant-right-to-work*](http://www.gov.uk/check-job-applicant-right-to-work) *. If you have any queries, please contact* *external@brunel.ac.uk* |