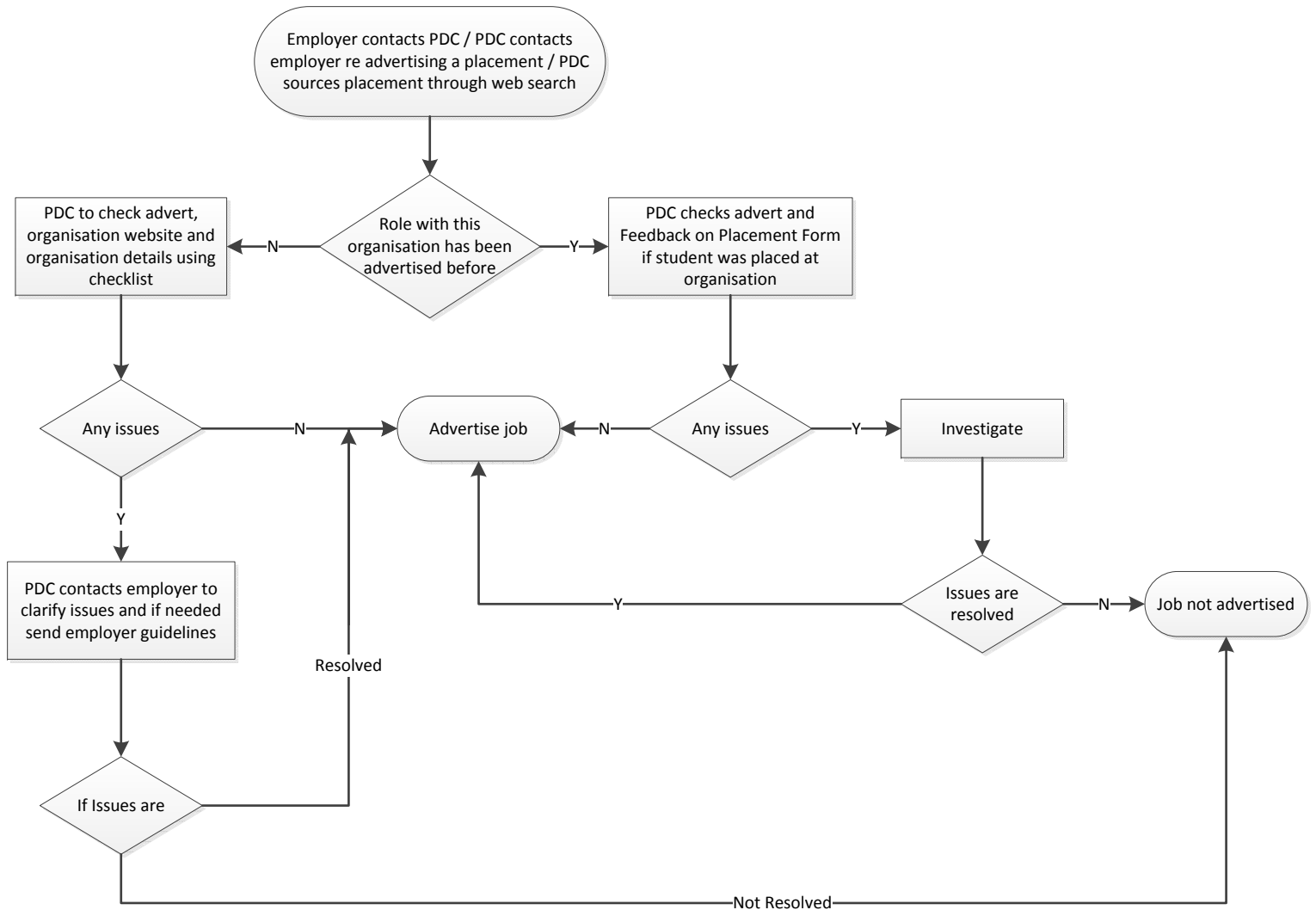




Appendix 1 – Process for Advertising Jobs

Maintained by:	Director of Academic Programme Development/ Academic Partnerships Office
Owned by:	Quality Assurance Committee on behalf of Senate
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Location of Master Document:	https://intra.brunel.ac.uk/s/QSO/Team/Partnerships

Appendix 1 – Process for Advertising Jobs



Checklist to approve a organisation/advert

- Advert meets all UK legislation (<https://www.gov.uk/employer-preventing-discrimination/what-discrimination-is>)
- Organisation is registered on company house
- Website is registered on <https://who.is/>
- Check organisation details on FAME Database
- If sourcing the job from a 3rd party website, then ensure that the site is a well reputed job advertisement site