



Job Description

Job title:	BMS Specialty Lead (Mental Health)
College/Department:	Brunel Medical School/College of Health, Medicine & Life Sciences
Time Commitment:	1 programmed activity (PA) per week
Contract:	Secondment agreement between Brunel Medical School and NHS Trust
Duration:	3 years, renewable
Academic title:	Honorary Senior Clinical Lecturer
Accountable to:	Academic Head of Year 3
Key Working relationships	
• At NHS Trust:	Directors of Undergraduate Education (DUE at West London NHS Trust and Central North West London (CNWL) NHS Trust; Clinical Teaching Fellows
• At BMS:	Academic Head of Year 3; Academic Head of Phase 2/3; Director of Academic Affairs; Dean of BMS; Placement Partnership Team; Student Programmes Team; Education Quality Team

Background

Brunel Medical School welcomed its first cohort of MBBS students in September 2022. This cohort will start their third year in September 2024, undertaking 6 clinical block rotations, of which 4 will be in 'general' NHS Trusts which provide a wide range of clinical services across different specialties. The remaining 2 rotations will be in Mental Health and in Primary Care. The rotations are all of 5 weeks duration, with one week of campus teaching at Brunel before each block. The campus teaching weeks include 2 days of teaching to prepare students for the clinical block that follows. The overview of Year 3 teaching is shown in Table 1.

Clinical Rotation sites for Mental Health

During their third year, students will be at one of 5 'base' hospitals for the whole academic year, with the exception of one week of Cardiology at Harefield Hospital, plus Mental Health and Primary Care blocks. The 5 base hospitals are: Hillingdon, Wexham Park, Northwick Park, Royal Berkshire and

Watford General. Students will undertake their 5-week Mental Health placement block at either CNWL (Hillingdon site) or WLNHST (Ealing site).

Summary of role

For oversight of third year Mental Health placements there will be one DUE assisted by a Clinical Block Lead, at each of BMS' two partner NHS Trusts: CNWL and WLNHST.

The Mental Health Specialty Lead will be responsible for planning and implementation of clinical education across both partner sites. The Specialty Lead is expected to be a Clinical Block Lead from either CNWL or WLNHST, who has been accorded additional time their job plan for this cross-site role.

Main Accountabilities

Development phase

In preparing for the launch of Year 3 in September 2024, the Mental Health Specialty Lead is expected to work with the Academic Head of Phase 2/3, Academic Head of Year 3 and BMS teams to

- Plan the curriculum and assessments, including teacher guides, student guides and timetables, suitable for local implementation.
- Develop educational resources to support centralised teaching (during relevant clinical blocks and campus teaching), and for local delivery.
- Plan of teaching episodes, working with Specialty Leads and DUEs
- Plan of assessments, working with Assessment leads, to include e-Portfolio assessments

Operational phase

From September 2024 onwards, the Specialty Lead is expected to work with the Academic Head of Phase 2/3, Academic Head of Year 3 and DUEs to

- Ensure that each group of students receive appropriate specialty-specific clinical experience, teaching and assessment during the Mental Health placement block.
- Organise a weekly tutorial/teaching session relevant to the curriculum.
- Ensure the curriculum-specific requirements are met for each group.
- Report any absence or cause for concern, escalating as appropriate to the Block Lead and/or DUE.
- Contribute to relevant campus-based teaching.
- Ensure parity of student experience across each partner NHS Trust, with close attention to student and educator feedback.

Other responsibilities

- Attend relevant education training and development workshops provided by BMS.
- Be familiar with relevant BMS processes and procedures.
- Maintain regular contact with the BMS Director of Undergraduate Education (DUE) and Medical Education Office.
- Attend meetings with BMS and other Mental Health Clinical Leads
- Participate in clinical quality meetings, including review of student feedback and implementation of improvement plans, as necessary.

- Participate as OSCE examiner once per year.
- Participate as MMI assessor once per year.

Support and training

BMS will provide support to all Clinical Leads so that they can perform their responsibilities effectively and there will be a requirement to attend initial and ongoing educational training and development sessions (summarised in Table 2).

Person specification (essential)

- Consultant within the Trust
- Experience of undergraduate medical student teaching
- Effective organisational skills;
- Effective interpersonal and people management skills
- An ability to maintain accurate and comprehensive records;
- Willingness and ability to dedicate the required time;
- Willingness to develop knowledge of best practice in learning

Table 2: Educational Development and Training sessions

Activities and Training workshops	Frequency	Location	Duration
Activities			
OSCE examining	Annual	Brunel campus	1 day
MMI interviewing	Annual	Online	1 day
Training			
Introductory workshops	Within 3 months of appointment	Brunel campus	<p><u>Intro workshop (1): 3 hours</u></p> <ul style="list-style-type: none"> Principles of learning and teaching Team Based Learning Equality, Diversity and Inclusion <p><u>Intro workshop (2): 3 hours</u></p> <ul style="list-style-type: none"> Principles of assessment and feedback at BMS Supervised learning events (SLEs) and Professional Progress Reports <p><u>Intro workshop (3): 3 hours</u></p> <ul style="list-style-type: none"> BMS processes – managing concerns about student progress, conduct, or wellbeing; monitoring student leave and attendance Intro to academic coaching and the House system
OSCE examiner training	In first year and then every 3 years	Online or on Brunel campus (both options)	3 hours
OSCE scenario writing	In first year and then every 3 years	Brunel campus	1 day
Programmatic assessment, progress testing and SBA writing	In first year and then every 3 years	Online or on Brunel campus (both options)	3 hours
SBA question writing and standard setting	In first year and then every 3 years	Brunel campus	1 day
MMI and Unconscious Bias training	In first year and then every 3 years	Hybrid plus eModule studied remotely	1.5 hours plus eModule (1 hour)