

#### **Job Description**

Job title: BMS Specialty Lead (Mental Health)

College/Department: Brunel Medical School/College of Health, Medicine & Life Sciences

Time Commitment: 1 programmed activity (PA) per week

Contract: Secondment agreement between Brunel Medical School and NHS Trust

Duration: 3 years, renewable

Academic title: Honorary Senior Clinical Lecturer

Accountable to: Academic Head of Year 3

Key Working relationships

At NHS Trust: Directors of Undergraduate Education (DUE at West London NHS Trust

and Central North West London (CNWL) NHS Trust; Clinical Teaching

**Fellows** 

At BMS: Academic Head of Year 3; Academic Head of Phase 2/3;

Director of Academic Affairs; Dean of BMS; Placement Partnership Team;

Student Programmes Team; Education Quality Team

# **Background**

Brunel Medical School welcomed its first cohort of MBBS students in September 2022. This cohort will start their third year in September 2024, underaking 6 clinical block rotations, of which 4 will be in 'general' NHS Trusts which provide a wide range of clinical services across different specialties. The remaining 2 rotations will be in Mental Health and in Primary Care. The rotations are all of 5 weeks duration, with one week of campus teaching at Brunel before each block. The campus teaching weeks include 2 days of teaching to prepare students for the clinical block that follows. The overview of Year 3 teaching in shown in Table 1.

#### Clinical Rotation sites for Mental Health

During their third year, students will be at one of 5 'base' hospitals for the whole academic year, with the exception of one week of Cardiology at Harefield Hospital, plus Mental Health and Primary Care blocks. The 5 base hospitals are: Hillingdon, Wexham Park, Northwick Park, Royal Berkshire and

Watford General. Students will undertake their 5-week Mental Health placement block at either CNWL (Hillingdon site) or WLNHST (Ealing site).

## **Summary of role**

For oversight of third year Mental Health placements there will be one DUE assisted by a Clinical Block Lead, at each of BMS' two partner NHS Trusts: CNWL and WLNHST.

The Mental Health Specialty Lead will be responsible for planning and implementation of clinical education across across both partner sites. The Specialty Lead is expected to be a Clinical Block Lead from either CNWL or WLNHST, who has been accorded additional time their job plan for this cross-site role.

#### **Main Accountabilities**

## Development phase

In preparing for the launch of Year 3 in September 2024, the Mental Health Specialty Lead is expected to work with the Academic Head of Phase 2/3, Academic Head of Year 3 and BMS teams to

- Plan the curriculum and assessments, including teacher guides, student guides and timetables, suitable for local implementation.
- Develop educational resources to support centralised teaching (during relevant clinical blocks and campus teaching), and for local delivery.
- Plan of teaching episodes, working with Specialty Leads and DUEs
- Plan of assessments, working with Assessment leads, to include e-Portfolio assessments

## Operational phase

From September 2024 onwards, the Specialty Lead is expected to work with the Academic Head of Phase 2/3, Academic Head of Year 3 and DUEs to

- Ensure that each group of students receive appropriate specialty-specific clinical experience, teaching and assessment during the Mental Health placement block.
- Organise a weekly tutorial/teaching session relevant to the curriculum.
- Ensure the curriculum-specific requirements are met for each group.
- Report any absence or cause for concern, escalating as appropriate to the Block Lead and/or DUE.
- Contribute to relevant campus-based teaching.
- Ensure parity of student experience across each partner NHS Trust, with close attention to student and educator feedback.

#### Other responsibilities

- Attend relevant education training and development workshops provided by BMS.
- Be familiar with relevant BMS processes and procedures.
- Maintain regular contact with the BMS Director of Undergraduate Education (DUE) and Medical Education Office.
- Attend meetings with BMS and other Mental Health Clinical Leads
- Participate in clinical quality meetings, including review of student feedback and implementation of improvement plans, as necessary.

- Participate as OSCE examiner once per year.
- Participate as MMI assessor once per year.

## **Support and training**

BMS will provide support to all Clinical Leads so that they can perform their responsibilities effectively and there will be a requirement to attend initial and ongoing educational training and development sessions (summarised in Table 2).

# Person specification (essential)

- Consultant within the Trust
- Experience of undergraduate medical student teaching
- Effective organisational skills;
- Effective interpersonal and people management skills
- An ability to maintain accurate and comprehensiverecords;
- Willingness and ability to dedicate the required time;
- Willingness to develop knowledge of best practice in learning

Table 1: Overview of Year 3 Teaching

Week starting:	26/08/24	09/09/24	16/09/24	23/09/24	30/09/24	07/110/24	24 0 0 0 24	28/10/24	04/11/24	11/11/24	18/11/24	25M1/24	02/12/24	09/12/24	16/12/24	30,42,54	06/01/25	13/01/25	20/01/25	27/01/25	03/02/25	10/02/25	17/02/25	300000	03/03/23	10/03/25	24/03/25	31,03,25	07/04/25	14/04/25	21/04/25	28/04/25	05/05/25	12/05/25	19/05/25	26/05/25	02/06/25	09/06/25	16/06/25	23/06/25	30,06,25	07/07/25	14/0/725	21/0/123	28/07/25	11/08/25	18/08/25	25/08/25	01/09/25	08/09/25
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Group C students (20)	Intro to Y3/ Campus	F	PRIMA	ARY C	CARE	E cetto	CINZ	PERIO	RGE OPE CAF Surge	RATI RE ery	IVE	CTW3		ENTAI EALTH		Wirter Break			CTW4		N Ortho Rheun Rad	natol	ogy	The CT	S. C. IMB	C Re	ardi espii	CINE ology ratory infecti	,		Spring Break	CTW6		End	DICIN iastro docri Renal	ne		S	sc		Revision	Exam Week				SummerBreak				
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Table 2: Educational Development and Training sessions

Activities and Training workshops	Frequency	Location	Duration									
Activities												
OSCE examining	Annual	Brunel campus	1 day									
MMI interviewing	Annual	Online	1 day									
Training	71111441	Omme	1 day									
Introductory workshops	Within 3 months of appointment	Brunel campus	<ul> <li>Intro workshop (1): 3 hours</li> <li>Principles of learning and teaching</li> <li>Team Based Learning</li> <li>Equality, Diversity and Inclusion</li> <li>Intro workshop (2): 3 hours</li> <li>Principles of assessment and feedback at BMS</li> <li>Supervised learning events (SLEs) and Professional Progress Reports</li> <li>Intro workshop (3): 3 hours</li> <li>BMS processes – managing concerns about student progress, conduct, or wellbeing; monitoring student leave and attendance</li> <li>Intro to academic coaching and the House system</li> </ul>									
OSCE examiner training	In first year and then every 3 years	Online or on Brunel campus (both options)	3 hours									
OSCE scenario writing	In first year and then every 3 years	Brunel campus	1 day									
Programmatic assessment, progress testing and SBA writing	In first year and then every 3 years	Online or on Brunel campus (both options)	3 hours									
SBA question writing and standard setting	In first year and then every 3 years	Brunel campus	1 day									
MMI and Unconscious Bias training	In first year and then every 3 years	Hybrid plus eModule studied remotely	1.5 hours plus eModule (1 hour)									