



Rights Retention Policy

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Rights Retention Policy for Research Publications

1. Purpose and scope

1.1 Purpose

Brunel University London is committed to developing a more open and responsible research environment and ensuring that our research is made available to anyone, anywhere in the world without delay.

This is in keeping with the policies of research funding bodies, who are increasingly introducing mandatory requirements that research outputs arising from their funding or at organisations in receipt of their funding must be made freely available on publication.

The University has therefore adopted the following policy to ensure that the University and its authors retain rights to archive the Author Accepted Manuscript (AAM) arising from all research articles submitted for publication in the institutional repository, and where required in funder or discipline based repository.

1.2 Scope of the policy

The policy applies to all Brunel researchers, employees and students who create, develop or are involved in the creation or development of peer-reviewed published research.

Peer-reviewed research articles submitted for publication while the Brunel author or co-author is employed or enrolled at the University from **1 October 2024** are in scope of this policy. The policy does not apply to outputs submitted before **1 October 2024**.

Whilst this policy does not apply to other outputs (e.g., books, chapters, analysis code, research methodology) the University strongly encourages researchers to make any such works as openly available where possible in line with our [Open Access Mandate](#).

2. Roles and responsibilities

All academic staff, doctoral researchers and students are responsible for following this Policy. It is the responsibility of College leadership to ensure compliance. The policy is administered by Open Research and Rights, Library Services on behalf of the Pro Vice-Chancellor Research.

3. Brunel University London Rights Retention Statement

Authors should add the following Rights Retention Statement to the Acknowledgements section of the manuscript at the point of submission.

'For the purposes of open access, the author has applied a Creative Commons Attribution (CC BY) Licence to any Accepted Author Manuscript version arising from this submission'.

To assist publishers, it is recommended that you include the statement on all research article manuscripts submitted to a publisher.

Authors should also include the publisher cover letter with all manuscript submissions, which will be supplied to authors by [Open Access](#), Library Services to inform publishers of your intentions.

4. Exceptions and opt out

The University recognises that there may be circumstances in which it may not be appropriate to deposit and share a research article in accordance with the normal position set out in this policy.

Where an author considers that these circumstances may apply, they may submit an opt-out request to openaccess@brunel.ac.uk giving details of the circumstances.

All requests will be reviewed by the Open Research and Rights team and referred to the Pro Vice-Chancellor (Research) as required, with a decision made within 10 working days.

5. Obligations for authors

In compliance with the requirements in the [Open Access Mandate](#), authors should deposit the Author Accepted Manuscript arising after peer review in the institutional repository by uploading it to BRAD immediately on final acceptance for publication.

Additional support and information is available from [Open Access](#).

6. Intellectual property rights

IP ownership will be determined in accordance with the University's [Intellectual Property Rights Policy](#).

7. Related policies

This policy complements the following University policies which should be read in conjunction:

- [Open Access Mandate](#)
- [Intellectual Property Rights Policy](#)
- [Research Data Management Policy](#)
- [Research Integrity Code](#)

All Brunel authors must also follow the procedures and guidance on the Open Access pages on the Library Services [website](#) when choosing a publishing venue and before submitting a research article for publication.

Authors acknowledging a funder should also check that they are meeting the funder's requirements by following the instructions on [Publishing your research](#).