

Brunel Volunteers - Partnership Agreement

Thank you for registering your volunteering opportunity with

Brunel Volunteers

As part of the development of partnerships between Brunel Volunteers and charities/organisations we ask that charities/organisations agree to the following commitments:

- To respond to all volunteer applications we send you within 4/5 working days.
- To advise Brunel Volunteers when a volunteer begins volunteering with you.
- To keep a record of Brunel Volunteer hours within your charity.
- To authorise monthly timesheets for each Brunel Volunteer.
- To determine a student's 'Right to Work' status before engaging them in any volunteering activities. **(Please contact us if you require further guidance regarding this.)**
- To keep in contact with Brunel Volunteers on a fortnightly basis, if we are processing volunteers for your charity.

I have read and I agree with the above commitments required of
..... (charity/ organisation name) as a partner
organisation:

Name: Date:

Please return your completed form to brunelvolunteers@brunel.ac.uk.

If you have any questions please contact Nancy Rawlings – Brunel Volunteers Manager on 01895 268426.