

## **PAL 'How to' Guide**

### **How To... Join a PAL Session**

- All PAL sessions are on Zoom this year so make sure you have your Brunel Zoom account ready (see below 'How To... Create a Brunel Zoom Account' if you're unsure how to do this)
- PAL sessions will appear on your timetable – be sure to check every week
- Your timetable will show which group you are in – groups are letters A-H
  - o Make sure you select the correct link for your group
- On BlackBoard Learn there will be a Peer-Assisted Learning (PAL) content area – this is where you can find session links and passwords
  - o This area will be within a specified module code which should be communicate to students so they can find the PAL content
- All links for the course will be posted in the same document so make sure you know what group you're in and use the correct link
- Click on the link and the PAL leaders will admit you to the session

### **How To... Prepare for a PAL Session**

- You don't need to!
- All you need is yourself, internet access, and the device that you're accessing the session from
- You may have some ideas of what you would like to focus on and you can raise these in your session
  - o The sessions are for your benefit and leaders want to know what you need so tell them!
- Where possible join with cameras on, this will help to foster the friendly and interactive nature of PAL

### **How To... Contact PAL**

- Your first point of contact are your leaders
  - o Contact them with session ideas or feedback on what you need
- Any other queries relating to PAL please email [pal@brunel.ac.uk](mailto:pal@brunel.ac.uk)

### **How To... Create a Brunel Zoom Account**

- Open Zoom in a web browser or the app
- Click 'Sign up' and use your Brunel email address
- Follow the on-screen instructions and verify your email address through the link emailed to you

- That's it, you're ready to go!