

## Acceptable forms of ID for Registration purposes

### To register as a Brunel Student you are requested to show:

A Valid Passport (actual, not a copy)

### **If you do not have a valid passport:**

You must supply documents that meet at least 1 of the 3 alternative ID categories detailed below:

#### **ALTERNATIVE ID CATEGORY 1** - supply the documents which meet at least 1 option from this list

(a) Certified copy of a valid passport

(b) Valid EU travel Card (or certified copy)

(c) Current UK / EU photo driving licence + British birth certificate

(d) Current UK / EU photo driving licence + SLC Funding letter confirming UK / EU funding

(e) Immigration status document

### **If you cannot meet ALTERNATIVE ID CATEGORY 1:**

Please contact the Admissions Office to discuss other alternative forms of ID that can be accepted (01895 265265 / [admissions@brunel.ac.uk](mailto:admissions@brunel.ac.uk)). These might include items from CATEGORY 2 or CATEGORY 3 as detailed below:

#### **ALTERNATIVE ID CATEGORY 2** - supply documents which meet at least 1 option from this list

(a) Valid UK / EU photo driving licence + 4 other forms of identification listed in category 3 (see below)

(b) Recently expired UK passport

(c) If you are a Former Brunel Student, we may accept your Student ID photo card

#### **ALTERNATIVE ID CATEGORY 3** - If you have no photo ID (e.g. passport or driving licence) you must supply at least 5 official documents from the list below, e.g. bank statement, utility bills, P45, council tax statement (original documents, not copies)

Document	Notes	Issue date and validity
Current driving licence – old-style paper version	UK	Must be valid

Birth certificate – issued after time of birth	UK and Channel Islands	Must be valid
Marriage/civil partnership certificate	UK and Channel Islands	Must be valid
Adoption certificate	UK and Channel Islands	Must be valid
HM Forces ID card	UK	Must be valid
Firearms licence	UK and Channel Islands	Must be valid
Mortgage statement	UK or EEA	Issued in last 12 months
Bank or building society statement	UK and Channel Islands or EEA	Issued in last 3 months
Bank or building society account opening confirmation letter	UK	Must still be valid
Credit card statement	UK or EEA	Issued in last 3 months
Financial statement eg. pension or endowment	UK	Issued in last 12 months
P45 or P60 statement	UK and Channel Islands	Issued in last 12 months
Council Tax statement	UK and Channel Islands	Issued in last 12 months
Work permit or visa	UK	Issued in last 12 months. Valid up to expiry date
Letter of sponsorship from future employment provider	Non-UK or non-EEA only ( <i>valid only for applicants residing outside of the UK at time of application</i> )	Must still be valid
Utility bill	UK - not mobile telephone bill	Issued in last 3 months
Benefit statement e.g. Child Benefit, Pension		Issued in last 3 months
Central or local government or government agency or local authority document giving entitlement e.g. from the Department for Work and Pensions, the Employment Service, HMRC	UK and Channel Islands	Issued in last 3 months
EU National ID card		Must still be valid
Cards carrying the PASS accreditation logo	UK and Channel Islands	Must still be valid
Letter from Head Teacher or College Principal	UK - for 16-19 year olds in full time education ( <i>only used in exceptional circumstances if other documents cannot be provided</i> )	Must still be valid

*This document is based on Government guidelines for ID checking (Admissions Office, last reviewed August 2019)*