

## Under 18 Consent Form

### To be completed for students who will be under the age of 18 when joining their course

It is understood that you will be under the age of 18 when you join your course. You must therefore provide us with a completed, signed copy of this form and any required documents (as detailed below), before you will be permitted to register on your course, and before we will issue the Confirmation of Acceptance for Studies (CAS) required for a Student Visa application (if you require one). This is in accordance with the University's Under 18 policy - <https://www.brunel.ac.uk/study/admissions/how-to-apply-for-undergraduate-courses/applicants-who-are-under-18>

#### **Step 1: Please ensure this form is fully completed and signed by yourself and both of your parents/legal guardians**

**(a) If you will need a Student Visa to study in the UK:**

- You must complete all pages
- You must also supply a copy of either your **birth certificate, certificate of adoption or a court document confirming legal guardianship**

You must return your form and documents to us before we can issue the Confirmation of Acceptance for Studies (CAS) you need for your Visa application

**(b) If you will not need a Student visa to study in the UK:**

You are *not* required to complete section 4 ('For Students Requiring a Student Visa'). Please complete all other sections

#### **Step 2: Please upload your completed form and any required documents to your eVision 'my Applications' portal as soon as possible**

**Please note: We will not be able to register you on your course until you have done so, and if you require a Student Visa we will not be able to issue your CAS until you have done so.**

#### **Privacy Notice**

By completing this form the Student and their Parent or Guardian hereby provide their consent to the collection and further processing of the personal data (including any sensitive personal data) contained within this form. This is in accordance with the **University's Under 18 Policy** (<https://www.brunel.ac.uk/study/admissions/how-to-apply-for-undergraduate-courses/applicants-who-are-under-18>) and for the purposes set out above, and as otherwise legally required or lawfully permitted from time to time under **DPA 1998**. Data processed by the University is handled in accordance with current data legislation. Our full Privacy notice can be found at <https://www.brunel.ac.uk/about/admissions/admissions-privacy-policy> If you have any questions about how your information is being used, please contact the Admissions Office at [admissions@brunel.ac.uk](mailto:admissions@brunel.ac.uk)

### **SECTION 1: STUDENT DETAILS**

<b>Full Name:</b>	
<b>Brunel ID number:</b>	
<b>Date of Birth:</b>	
<b>Course:</b> <i>(If Pre-Sessional English we will assume consent is being given for the main degree course also)</i>	

## SECTION 2: DETAILS FOR UK-BASED PARENT OR GUARDIAN

Please tick one of the boxes below to indicate which statement applies, and provide the relevant contact details.

<b>A. Parent/guardian will be resident in the UK</b>			
<i>I, the parent/guardian, intend to be resident in the UK until my son/daughter/ward turns 18 years of age. I acknowledge that as soon as I am no longer able to reside in the UK I will make provision for a UK Guardian and inform the University within one (1) week of any change.</i>			
Parent/Guardian's UK Contact Details -			
Family Name:			
First Names:			
Home phone:		Work phone:	
Mobile phone:			
Email:			
UK Address:			

<b>B. Parent/Guardian will <u>not</u> be resident in the UK</b>			
<i>I, the parent/guardian, <b>do not intend to be resident in the UK.</b> Until my son/daughter/ward turns 18 years of age I have arranged for a <b>nominee</b> who is over the age of 18 years and is resident in the UK to act as a UK Guardian.</i>			
*Contact Details for UK-based Nominee -			
Family Name:			
First Names:			
Home phone:		Work phone:	
Mobile phone:			
Email:			
UK Address:			
<b>* I, the parent/guardian, am unable to appoint a UK-based nominee</b> <i>(Please tick if this is the case, and the University will appoint the University's <b>Student Support &amp; Welfare Manager</b> to act as your nominee until the student reaches the age of 18)</i>			

## SECTION 3: CONSENT

- **Parent/Guardian Consent** – This must be signed by **both** of the student's parents/legal guardians, unless only one parent/legal guardian has sole legal responsibility for the student (in which case you must indicate below that this is the case).

<p>I, the Parent/Guardian:</p> <ul style="list-style-type: none"> <li>• Confirm that I have read the <u>University's Under 18 Policy</u> and understand the nature of the University's relationship with its students under the age of 18</li> <li>• Hereby provide my consent for my child/ward to register and attend Brunel University London</li> <li>• Hereby consent to the University processing the personal and sensitive personal data about me which I choose to submit to the University, for the purposes set out in this Policy</li> <li>• <b>Am aware that emergency treatment may be given in case of a medical emergency<sup>1</sup>.</b></li> <li>• <b>Parents/Legal Guardians of a student sponsored under the University's Student Visa license only:</b> I also confirm that I have given my consent to the student making, or having made, a Student Visa application</li> </ul>	
<p><b>Mother or Legal Guardian of the above-named student:</b></p> <p>Print Name .....</p>	<p>Signature: .....</p> <p>Date: .....</p>
<p><b>Father or Legal Guardian of the above-named student:</b></p> <p>Print name: .....</p>	<p>Signature: .....</p> <p>Date: .....</p>
<p><b>If there is only one signature above, I confirm that I have sole parental/legal responsibility for the student:</b></p> <p>Signature: .....</p> <p>Print Name: .....</p>	

- **Student Consent**

<p>I, the Student:</p> <ul style="list-style-type: none"> <li>• Confirm that I have read the <u>University's Under 18 Policy</u> and understand the nature of the University's relationship with its students under the age of 18</li> <li>• Hereby provide my consent to the University processing the personal and sensitive personal data about me which I choose to submit to the University, for the purposes set out in this Policy</li> </ul>	
<p>Print Name.....</p>	<p>Signature: .....</p> <p>Date: .....</p>

<sup>1</sup> Whilst in England & Wales, a child will be subject to English and Welsh law which says that a child aged between 16 and 18 (or under 16 and of sufficient maturity to understand the nature and implications of the proposed treatment) can give valid consent to medical treatment. Under the age of 18, a person with parental responsibility can also consent to a child's medical treatment, but cannot countermand consent validly given by a child. Please see this website for further information: <https://www.nhs.uk/conditions/consent-to-treatment/children/>.

## SECTION 4: FOR STUDENTS REQUIRING A STUDENT VISA

**\*YOU MUST ONLY COMPLETE THIS SECTION IF THE STUDENT WILL BE SPONSORED UNDER THE UNIVERSITY'S STUDENT VISA LICENCE**

Proof of Relationship	
<p>Please enclose a <u>copy</u> of one of the following documents to prove your relationship with the student as their parent or legal guardian (translated into English if necessary):</p> <ul style="list-style-type: none"> <li><b>Birth Certificate</b></li> <li><b>Certificate of Adoption</b></li> <li><b>Legal Document</b></li> </ul> <p><i>(Please do not provide the original document as we cannot guarantee its safe return)</i></p>	<p><b>To be completed by one of the parents/legal guardians who is named on the document:</b></p> <p><i>I confirm that a copy of the relevant document is enclosed with this form and that this is a genuine copy of the original document.</i></p> <p>Name: .....</p> <p>Signature: .....</p> <p>Date: .....</p>

Confirmation of Student's Travel, Reception and Accommodation Arrangements	
<p>How will the student travel to the UK?</p>	<p>Method of travel: .....</p> <p>Date of travel: .....</p> <p>Will the student be accompanied? Yes/No <i>(delete as appropriate)</i></p> <p>If Yes, by whom? .....</p>
<p>How will the student be met when they arrive in the UK?</p>	<p>Who will meet them: .....</p> <p>Where &amp; when they will be met: .....</p> <p>.....</p> <p>Details of Taxi Company picking them up (if relevant): .....</p> <p>.....</p> <p>Any other relevant details: .....</p> <p>.....</p>
<p>What are the student's living arrangements in the UK?</p>	<p>Full address: .....</p> <p>.....</p> <p>.....</p> <p>Contact telephone number: .....</p> <p>Who will be residing there: .....</p> <p>.....</p> <p>Any other relevant details: .....</p> <p>.....</p>