

Under 18 Consent Form

To be completed for students who will be under the age of 18 when joining their course

As you will be under the age of 18 when you join your course, you need to provide us with a completed, signed copy of this form and any required documents (as detailed below), before you will be permitted to register on your course, and before we will issue the Confirmation of Acceptance for Studies (CAS) required for a Student Visa application (if you require one). This is in accordance with the University's Under 18 policy:

<https://www.brunel.ac.uk/study/admissions/how-to-apply-for-undergraduate-courses/applicants-who-are-under-18>

Brunel University of London is happy to welcome students who are over 16 but under 18 onto most courses offered at the University. However, applicants to MBBS Medicine must be over the age of 18 by 31 October.

Step 1: Complete this form in full and ensure it is signed by yourself and both of your parents/legal guardians

(a) If you will need a Student Visa to study in the UK, please:

- complete all sections of this form
- provide a copy of either your **birth certificate, certificate of adoption or a court document confirming legal guardianship**

You must return your form and documents to us before we can issue the Confirmation of Acceptance for Studies (CAS) you need for your Visa application

(b) If you will not need a Student visa to study in the UK:

Please complete all other sections 1-3. You are *not* required to complete section 4 ('For Students Requiring a Student Visa').

Step 2: Upload your completed form and any required documents to your '[my Applications](#)' portal as soon as possible

Please note: We will not be able to register you on your course (or issue a CAS required for your student visa if applicable) until you have completed and uploaded this form to your Application Portal.

Privacy Notice

By completing this form the Student and their Parent or Guardian hereby provide their consent to the collection and further processing of the personal data (including any sensitive personal data) contained within this form. This is in accordance with the **University's Under 18 Policy** (<https://www.brunel.ac.uk/study/admissions/how-to-apply-for-undergraduate-courses/applicants-who-are-under-18>) and for the purposes set out above. Data processed by the University is handled in accordance with current data legislation. Our full Privacy notice can be found at <https://www.brunel.ac.uk/about/admissions/admissions-privacy-policy>. If you have any questions about how your information is being used, please contact the Admissions Office at admissions@brunel.ac.uk

University Contact Details

The University operates a 24-hour telephone line that can be used by the Parent or Guardian for any welfare concerns regarding applicants under 18. The below number directs to the main University switchboard during opening hours; outside these hours, calls are directed to the Security team.

Phone number: +44 (0)1895 274000

Email address for non-urgent queries: studentsupport@brunel.ac.uk (monitored 9am – 5pm, Monday to Friday)

SECTION 1: STUDENT DETAILS

Full Name:	
Brunel ID number:	
Date of Birth:	
Course: <i>(If Pre-Sessional English we will assume consent is being given for the main degree course also)</i>	

SECTION 2: DETAILS OF UK-BASED PARENT OR GUARDIAN

Please tick one of the boxes below to indicate which statement applies, and provide the relevant contact details.

A. Parent/guardian will be resident in the UK			
I, the parent/guardian, intend to be resident in the UK until my son/daughter/ward turns 18 years of age. I acknowledge that as soon as I am no longer able to reside in the UK I will make provision for a UK Guardian and inform the University within one (1) week of any change.			
Parent/Guardian's UK Contact Details -			
Family Name:			
First Names:			
Home phone:		Work phone:	
Mobile phone:			
Email:			
UK Address:			

B. Parent/Guardian will <u>not</u> be resident in the UK			
I, the parent/guardian, do <u>not</u> intend to be resident in the UK. Until my son/daughter/ward turns 18 years of age I have arranged for a nominee who is over the age of 18 years and is resident in the UK to act as a UK Guardian.			
*Contact Details for UK-based Nominee -			
Family Name:			
First Names:			
Home phone:		Work phone:	
Mobile phone:			
Email:			

UK Address:	
<p>* I, the parent/guardian, do <u>not</u> intend to be resident in the UK and am unable to appoint a UK-based nominee</p> <p><i>(Please tick if this is the case, and the University will appoint the University's Student Support & Welfare Manager or their nominee to act as your UK-based nominee until the student reaches the age of 18)</i></p>	

SECTION 3: CONSENT

- Parent/Guardian Consent** – This must be signed by **both** of the student's parents/legal guardians, unless only one parent/legal guardian has sole legal responsibility for the student (in which case you must indicate below that this is the case).

<p>I, the Parent/Guardian:</p> <ul style="list-style-type: none"> Confirm that I have read the <u>University's Under 18 Policy</u> and understand the nature of the University's relationship with its students under the age of 18 Hereby provide my consent for my child/ward to register and attend Brunel University London Hereby consent to the University processing the personal and sensitive personal data about me which I choose to submit to the University, for the purposes set out in this Policy Am aware that emergency treatment may be given in case of a medical emergency¹. Parents/Legal Guardians of a student sponsored under the University's Student Visa license only: I also confirm that I have given my consent to the arrangements for the student's visa application, travel to and arrival in the UK, and their care and accommodation. 	
<p>Mother or Legal Guardian of the above-named student:</p> <p>Print Name</p>	<p>Signature:</p> <p>Date:</p>
<p>Father or Legal Guardian of the above-named student:</p> <p>Print name:</p>	<p>Signature:</p> <p>Date:</p>
<p>If there is only one signature above, I confirm that I have sole parental/legal responsibility for the student:</p> <p>Signature:</p> <p>Print Name:</p>	

¹ Whilst in England & Wales, a child will be subject to English and Welsh law which says that a child aged between 16 and 18 (or under 16 and of sufficient maturity to understand the nature and implications of the proposed treatment) can give valid consent to medical treatment. Under the age of 18, a person with parental responsibility can also consent to a child's medical treatment, but cannot countermand consent validly given by a child. Please see this website for further information: <https://www.nhs.uk/conditions/consent-to-treatment/children/>.

- **Student Consent**

I, the Student: <ul style="list-style-type: none"> • Confirm that I have read the <u>University's Under 18 Policy</u> and understand the nature of the University's relationship with its students under the age of 18 • Hereby provide my consent to the University processing the personal and sensitive personal data about me which I choose to submit to the University, for the purposes set out in this Policy 	
Print Name.....	Signature: Date:

SECTION 4: FOR STUDENTS REQUIRING A STUDENT VISA

YOU ONLY NEED TO COMPLETE THIS SECTION IF THE STUDENT NEEDS A STUDENT VISA TO STUDY WITH US AND WILL BE SPONSORED UNDER THE UNIVERSITY'S STUDENT VISA LICENCE

Proof of Relationship	
<p>Please enclose a <u>copy</u> of one of the following documents to prove your relationship with the student as their parent or legal guardian (translated into English if necessary):</p> <ul style="list-style-type: none"> • Birth Certificate • Certificate of Adoption • Legal Document <p><i>(Please do not provide the original document as we cannot guarantee its safe return)</i></p>	<p>To be completed by one of the parents/legal guardians who is named on the document:</p> <p><i>I confirm that a copy of the relevant document is enclosed with this form and that this is a genuine copy of the original document:</i></p> <p>Name:</p> <p>Signature:</p> <p>Date:</p>

Confirmation of Student's Travel, Reception and Accommodation Arrangements	
<p>How will the student travel to the UK?</p>	<p>Method of travel:</p> <p>Date of travel:</p> <p>Will the student be accompanied? Yes/No <i>(delete as appropriate)</i></p> <p>If Yes, by whom?</p>
<p>How will the student be met when they arrive in the UK?</p>	<p>Who will meet them:</p> <p>Where & when they will be met:</p> <p>.....</p> <p>Details of Taxi Company picking them up (if relevant):</p> <p>.....</p>

	<p>Any other relevant details:</p> <p>.....</p>
<p>What are the student's living arrangements in the UK?</p>	<p>Full address:</p> <p>.....</p> <p>.....</p> <p>Contact telephone number:</p> <p>Who will be residing there:</p> <p>.....</p> <p>Any other relevant details:</p> <p>.....</p>